



Maryland Department of Human Resources
Office of Licensing and Monitoring
311 W. Saratoga Street
Baltimore, Maryland 21201
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CHILD PLACEMENT AGENCY REPORT

Provider Organization: PSI Family Services, Inc.

Licensing Agency: DHR

Contracting Agency(s): DHR/CFSA/DJS

Name of Chief Administrator: Dr. Sheila Pandit

Email: sheilapandit@psifamilyservices.com

License Type: Treatment Foster Care

Type of Inspection: Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
PSI Family Services, Inc. 8301 Professional Place East, Suite 205 Hyattsville, Maryland 20785	unlimited	58	DHR 28 CFSA 33 DJS 0	# 00302 07/09/2017	4/28/17 & 5/1/17

Inspection Summary

Number of Records Reviewed: Youth 5 Staff 0 Foster Parent 4 Adoptive Parent N/A

Number of Interviews: Youth 2 Staff 0 Foster Parent 4

CPA Office Inspection: Approved

Number of ILP Apartments Inspected: N/A

Number of Foster Homes Inspected: 0

Current COMAR Violation: Yes No x

If Yes, list Cited Violation(s) below:

Violation(s)	Findings
07.05.02.10D (3)	2/5 youth records did not reflect foster parent notes
07.02.21.08 A (1)	2/5 initial treatment plans were either not signed by youth or missing.
07.02.21.08 A (2)	3/5 youth continuing treatment plans were missing
07.02.21.11	
07.05.02.18 D	1/5 records did not have a current face sheet
07.05.02.18 D (8)	1/5 youth records did not have any current educational documentation
07.05.02.18 F (5)	1/4 foster parent records did not have a face sheet
07.05.02.11 E (9)	2/4 foster parent records did not have current driver's license
07.05.02.06 A (1) (a &b)	1/4 foster parent records did not reflect current TB test
07.02.21.10 C	2/4 foster parents did not have 20hrs of annual training
07.05.02.06	1/4 foster parent records did not reflect current medical examination meeting the two year requirement
07.05.02.13 A (8)	1/4 foster agreement missing foster parent signature
07.05.02.10 D (6)	1/4 foster parent homes required repairs

Corrective Action Plan: Yes x No

If yes, date of CAP: 5/1/17

Any Violations During Mid or Re-Licensure Periods: Yes No

If Yes See Report (s) Date(s): N/A

Complaint Outcome: N/A

Current Status of License: Continued

Licensing

Coordinator: Michelle Goines **Date:** 6/1/17 **Email:** michelle.goines@maryland.gov

Program Manager: Richard Berger **Date:** 6/1/17 **Email:** richard.berger@maryland.gov